

**JKN Real Estate dba  
Stillwater Property  
311 S. DUCK Street  
Stillwater, OK 74075  
Phone: (405) 743-2126 Fax: (405) 377-2272  
Toll free: 1-800-786-1063**

*Application fee : \$25 per applicant*

## RENTAL / CREDIT APPLICATION

### PERSONAL INFORMATION

TODAY'S DATE: \_\_\_\_\_ DATE OF BIRTH : \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_  
APPLICANT'S LEGAL NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DRIVER'S LICENSE NO: \_\_\_\_\_  
NAME OF SPOUSE / CO-APPLICANT: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ 19\_\_\_\_

### RENTAL HISTORY and INFORMATION

PRESENT ADDRESS: \_\_\_\_\_ HOW LONG HAVE YOU LIVED THERE? \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_  
PRIOR ADDRESS: \_\_\_\_\_ HOW LONG DID YOU LIVE THERE? \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_  
NAME OF PRESENT LANDLORD: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
NAME OF PRIOR LANDLORD: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
**DO YOU HAVE ANY PETS? YES [ ] NO [ ] IF YES, WHAT TYPE:** \_\_\_\_\_  
**HAVE YOU EVER BEEN SERVED AN EVICTION NOTICE, OR REFUSED TO PAY RENT WHEN DUE ?**  
YES [ ] NO [ ] IF YES, EXPLAIN: \_\_\_\_\_  
ADDRESS OF RENTAL UNIT YOU ARE APPLYING FOR: \_\_\_\_\_  
HOW MANY PERSONS WILL BE LIVING IN HOUSING YOU ARE APPLYING FOR? ADULTS \_\_\_\_\_ CHILDREN \_\_\_\_\_  
DATE YOU WANT TO BEGIN A LEASE: \_\_\_\_\_ LENGTH OF LEASE : \_\_\_\_\_ RENT (after \$30 discount) \$ \_\_\_\_\_

### EMPLOYMENT INFORMATION

EMPLOYER: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
HOW LONG EMPLOYED? \_\_\_\_\_ SUPERVISOR'S NAME: \_\_\_\_\_  
GROSS ANNUAL INCOME: \$ \_\_\_\_\_ OR GROSS MONTHLY INCOME: \$ \_\_\_\_\_ OTHER INCOME: \$ \_\_\_\_\_

### STUDENT INFORMATION (if applicable)

GRADE LEVEL \_\_\_\_\_ MAJOR \_\_\_\_\_ WORK STUDY AREA \_\_\_\_\_  
ARE YOU A MEMBER OF ANY CAMPUS ASSOCIATION OR GREEK ORGANIZATION? [ ] YES [ ] NO IF SO,  
WHICH ONE(S) ? \_\_\_\_\_

### PERSONAL REFERENCES

NAME	RELATIONSHIP	TELEPHONE
(FAMILY) _____	_____	_____
(NON-FAMILY) _____	_____	_____
EMERGENCY CONTACT PERSON: _____		TELEPHONE _____

SEE REVERSE SIDE



**VEHICLE AND OTHER INFORMATION**

NUMBER OF VEHICLES TO BE PARKED AT LEASED PREMISES: PERSONAL \_\_\_\_\_ BUSINESS \_\_\_\_\_

VEHICLE # 1: MAKE / MODEL \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ TAG NO. \_\_\_\_\_ STATE \_\_\_\_\_

VEHICLE # 2: MAKE / MODEL \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_ TAG NO. \_\_\_\_\_ STATE \_\_\_\_\_

DO YOU HAVE A BOAT, RV, ATV, OR OTHER VEHICLE YOU INTEND TO PARK AT THE PREMISES? YES \_\_\_ NO \_\_\_

**(PRIOR PERMISSION IN WRITING MUST BE OBTAINED TO PARK SUCH VEHICLES AT PREMISES)**

**HOW WERE YOU REFERRED TO STILLWATER PROPERTY MANAGEMENT?**

NEWSPRESS  O'COLLY  CURRENT TENANT  PREVIOUS TENANT  SPM WEBSITE  DRIVE-BY/SIGN  OTHER

**DISCLOSURES**

**LEAD BASED PAINT:** Every purchaser of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The seller of any interest in residential real estate is required to provide the buyer with any information on lead-based paint hazards from risk assessments or inspections in the seller's possession, and to notify the buyer of any know lead-based paint hazards. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to purchase.

**RADON GAS:** Notice to Prospective Tenant: Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in this state. Additional information regarding radon and radon testing may be obtained from your county public health unit.

NOTICE TO APPLICANT(S): DEPENDING ON THE TIME IT TAKES TO RECEIVE A RESPONSE FROM CURRENT & PRIOR LANDLORDS, EMPLOYERS, ETC., YOUR APPLICATION SHOULD BE APPROVED OR NOT APPROVED WITHIN 24 – 48 HOURS OF SUBMITTAL. PLEASE NOTE:

**A. IF YOUR APPLICATION IS APPROVED: YOU MUST COMPLETE THE LEASE AGREEMENT NOT LATER THAN THREE BUSINESS DAYS AFTER DATE OF APPROVAL, OR YOU RISK FORFEITING ANY MONIES PAID, INCLUDING FEES AND DEPOSITS.**

**B. IF YOUR APPLICATION IS NOT APPROVED: YOU ARE ENTITLED TO KNOW SPECIFICALLY WHY YOUR APPLICATION WAS NOT APPROVED. IF YOU HAVE PLACED A SECURITY DEPOSIT WITH US, IT WILL BE REFUNDED WITHIN 72 HOURS AFTER YOU ARE NOTIFIED OF NON-APPROVAL.**

**ACKNOWLEDGEMENT**

ALL SIGNATORIES DECLARE THAT THE FOREGOING INFORMATION PROVIDED IS TRUE AND CORRECT TO THE BEST OF MY / OUR KNOWLEDGE, AND HEREBY AUTHORIZE STILLWATER PROPERTY MANAGEMENT, INC., TO CONDUCT AN EMPLOYMENT AND BACKGROUND CHECK, INVESTIGATE RENTAL HISTORY, MAKE CREDITWORTHINESS INQUIRIES, AND VERIFY REFERENCES.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ CO-APPLICANT OR SPOUSE SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**FOR OFFICE USE ONLY – PLEASE DO NOT WRITE BELOW THIS LINE**

VERIFICATIONS:	PERSON CONTACTED	REMARKS
<input type="checkbox"/> CURRENT LANDLORD	_____	_____
<input type="checkbox"/> PRIOR LANDLORD	_____	_____
<input type="checkbox"/> APPLICANT EMPLOYMENT	_____	_____
<input type="checkbox"/> CO-APPLICANT EMPLOYMENT	_____	_____
<input type="checkbox"/> REFERENCE (1)	_____	_____
<input type="checkbox"/> REFERENCE (2)	_____	_____
<input type="checkbox"/> OTHER	_____	_____
<input type="checkbox"/> CREDIT REPORT	_____	_____

MONIES RECEIVED:  APPLICATION FEES \$ \_\_\_\_\_  DEPOSITS : SECURITY: \$ \_\_\_\_\_  
 RENT \$ \_\_\_\_\_ PET: \$ \_\_\_\_\_

APPLICATION APPROVED  INITIAL \_\_\_\_\_ APPLICATION NOT APPROVED  INITIAL \_\_\_\_\_

**REASON APPLICATION NOT APPROVED:**  ADVERSE RENTAL HISTORY  INSUFFICIENT INCOME  
**(CHECK ALL THAT APPLY)**  UNABLE TO VERIFY EMPLOYMENT OR INCOME  OTHER

IF OTHER, EXPLAIN: \_\_\_\_\_